

No. 1774  
August 23 , 2018

To: Parent/guardian

Board of Education  
Toshima City Office

For non-Japanese student  
entering Toshima public elementary/junior high school

Your children will be eligible to enroll in elementary/junior high school starting April 1, 2019. Please apply at Board of Education, Toshima City Office. Application procedures follow. For more detail contact School Affairs Division.

1 Who can enroll ?

① For public elementary school

Resident in Toshima City and was born April 2, 2012 through April 1, 2013

② For public junior high school

Resident in Toshima City and will graduate from elementary school on March 31, 2019.

(※ You need to apply even when your children graduate from Toshima public elementary school and enter into Toshima public junior high school.)

2 What do you need to apply?

Resident Card or Special Permanent Resident Certificate (both yours and children's)

3 When to apply?

September 3, 2018 (Monday) through September 28, 2018 (Friday)

※ 8:30 a.m. till 5:15 p.m. (weekdays only)

4 Where to contact?

School Affairs Group, School Affairs Division, Board of Education, Toshima City Office  
#7 Counter, 7<sup>th</sup> floor, 2-45-1 Minami-Ikebukuro, Toshima-ku, Tokyo 171-8422

TEL : 03-3981-1174

## School your children will enroll

After your application is turned in, the school will be designated by the area where you live.

However, as for a first-year student, you can select the school in the next area where you live (Adjacent School Plan). This application form will be handed after you turn in the application for enrollment. Please apply from September 1(Saturday) to 30 (Sunday), 2018. (Please be aware our office is closed on Saturdays, Sundays & Holidays) If you need more information, ask when you apply.

## School fee, textbooks & other expenses

School fee and textbooks are free of charge. School lunch, school supplies, outing, study trip, gym uniform, indoor shoes, and uniform (junior high school only) should be paid by parent/guardian.

Toshima City subsidizes school expenses to parent/guardian who lives in Toshima, supports children going to national/public elementary/junior high school and is under financially disadvantaged status. If you want to apply, please fill in the form of "Application for School Financial Assistance" which will be distributed after the school starts and turn in to Board of Education, Toshima City Office

## Japanese Language Lesson

There are Japanese lessons for children whose Japanese ability is not enough. They can learn Japanese along with daily living habits.

Children below are recommended to take lessons:

- Children who just arrived in Japan or returned from abroad and do not understand Japanese.
- Children who do not understand what teachers are talking or do not understand Japanese words on textbooks.

Class location:

【Schools with Japanese Lesson Class】

○Hosei Elementary School and Ikebukuro Elementary School

If your children enroll in one of above two schools, they can take lessons with the permission of the School Principal. Please consult with the Principal after the school starts.

【Schools with the teachers of Japanese language】

○Gyoko Elementary School, Hoyu Elementary School & Nishi-Ikebukuro Junior High School

If your children enroll in one of above three schools, they can receive Japanese lessons from the teachers with the permission of the School Principal. Please consult with the Principal after the school starts.

【Japanese Class at Education Center】

If your children do not enroll in any of above five schools and arrived in Japan less than 6 months ago, they can take lessons at the Education Center (3-1-7 Zoshigaya, Toshima-ku). Please consult with the Principal after the school starts. Please be aware that taking your children to and from the Education Center is your responsibility.